



## Corporate Account Application Form

Please complete all sections of the form sign, and return by email or post

### Company Details

Company Name \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_

Postcode \_\_\_\_\_

Telephone \_\_\_\_\_

Fax \_\_\_\_\_

Principal Contact for Correspondence \_\_\_\_\_

E-mail Address \_\_\_\_\_

Company Registration Number \_\_\_\_\_

### Authorised Users

Title	Initials	Surname	Title	Initials	Surname

### Invoicing Details (if different from above)

Address \_\_\_\_\_

Postcode \_\_\_\_\_

Telephone \_\_\_\_\_

Fax \_\_\_\_\_

Principal Contact for Correspondence \_\_\_\_\_

E-mail \_\_\_\_\_

Do you wish to use a reference for each journey **Yes/No**

Trade References

Company Name \_\_\_\_\_

Company Name \_\_\_\_\_

Address \_\_\_\_\_

Address \_\_\_\_\_

Postcode \_\_\_\_\_

Postcode \_\_\_\_\_

Telephone \_\_\_\_\_

Telephone \_\_\_\_\_

Mobile \_\_\_\_\_

Mobile \_\_\_\_\_

Fax \_\_\_\_\_

Fax \_\_\_\_\_

Please also attach a sheet of your company headed paper with this application.

**Berkeley Executive Travel Ltd charges per journey**

**Credit limit** (please indicate your desired level of credit) £ \_\_\_\_\_

VAT is charged at the standard rate on the journey cost

**I agree to be bound by the terms & conditions (overleaf)**

**I agree that this application form may be used as part of a credit check undertaken by Berkeley Executive Travel**

Signature of applicant \_\_\_\_\_

print name \_\_\_\_\_

Position \_\_\_\_\_

Date \_\_\_\_\_

### OFFICE USE ONLY

AC NO	CREDIT ANALYSIS CODE	DATE OPENED
	REFERENCE	CREDIT LIMIT CODE

Scan to Book

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